

Business Debt Schedule

Business Name: _____

Please fill out the Business Debt Schedule for **ALL** debts on the business balance sheet. Current balances should match the most recent financial statements. **ALL** columns must be filled out for each debt referenced. Do not include operating items (traditional leases, vendor re relationships); **ONLY** include term debt, lines of credit, credit cards, shareholder loans, capitalized leases, and notes payable.

Creditor Name	Original Amount	Original Date	Present Balance	Interest Rate	Maturity Date	Monthly Payment	Collateral Securing Debt	Current	Original Use of Proceeds
								Yes No	
								Yes No	
								Yes No	
								Yes No	
								Yes No	
								Yes No	
								Yes No	
								Yes No	

Total Present Balance*				Total Monthly Payments*

*Total must agree with balance shown on current financial statement.

Signature _____

Date _____ (Should be dated the same date as current financial statement.)

Questions? Review this video on How to Fill Out a Debt Schedule.